

Central Intelligence Agency

ER 84-2118/1



Washington, D.C. 20505

6 JUN 1984

MEMORANDUM FOR: Honorable Bernard A. Maguire  
Associate Director  
National Preparedness Programs  
Federal Emergency Management Agency  
Washington, D.C. 20472

SUBJECT: Review of Federal Preparedness Circulars

REFERENCE: Letter to DCI from Director, FEMA  
Same Subject, Dated 18 May 1984

Thank you for the opportunity to review the emergency preparedness circulars forwarded by reference.

The Central Intelligence Agency has no problems with the circulars. If I can be of further help, please call me at

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Emergency Coordinator  
Planning Staff, Office of Executive Director

## Distribution:

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1 - PS (FEMA Circulars)

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# EXECUTIVE SECRETARIAT

## ROUTING SLIP

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Remarks

Please prepare response for  
EXDIR's signature.

*[Signature]*  
Executive Secretary  
24 May 84

Date



# Federal Emergency Management Agency

Washington, D.C. 20472

Executive Registry

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Honorable William J. Casey  
Director  
Central Intelligence Agency  
Washington, DC 20505

Dear Mr. Casey:

The National Plan of Action, signed by the President on March 30, 1983, tasks the Federal Emergency Management Agency with development of a new, comprehensive series of Federal Preparedness Guidance documents. The purpose of the new guidance series is to assist Federal departments and agencies and their counterparts at the State and local levels with the development of plans and programs to enhance their capability to respond to the full spectrum of emergencies.

Attached are three guidance documents for your review and comment. They are:

Federal Preparedness Circular 8, "Public Affairs in Emergencies"

Federal Preparedness Circular 43, "Emergency Mobilization Preparedness for Transportation Resources"

Federal Preparedness Guide 41.100, "Major Resource and Claimant Assignments for Resource Allocation"

Also enclosed are the following guidance documents which are being issued in final:

Federal Preparedness Guide 6.101, "Directory of Federal Emergency Coordinators"

Federal Preparedness Letter 1.300, "Federal Preparedness Guidance Documents"

These documents will be revised periodically, with the Directory of Emergency Coordinators updated and reissued on a quarterly basis.

Please review the draft guidance documents and provide any comments you may have to the Honorable Bernard A. Maguire, Associate Director, National Preparedness Programs, Federal Emergency Management Agency, Washington, D.C. 20472. Questions on the new guidance series should be directed to Laurel C. Shannon, Planning Officer, Office of Mobilization Preparedness, at 287-3990.

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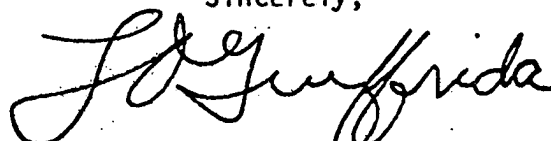
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I would appreciate it if your comments could be received by June 11, 1984. Following receipt of your comments, any outstanding issues will be resolved with your agency, and the draft guidance documents will be revised and issued in final form.

I look forward to receiving your comments. They should make an important contribution to enhancing the quality of the documents. Thank you for your attention to this matter.

Sincerely,

A handwritten signature in dark ink, appearing to read "L. O. Giuffrida". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Louis O. Giuffrida  
Director

Enclosures

cc: Emergency Coordinators